




Republic of the Philippines
Department of Education
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO



MEMORANDUM

TO : OIC, Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
OIC-Chief, School Governance and Operations Division
Public Schools District Supervisors
All Public Elementary School Heads
Officers-In-Charge
Local School Board Personnel
All Others Concerned

FROM : 
DORIS D.J. ESTALILLA, Ed.D.
Officer-In-Charge
Schools Division Superintendent

SUBJECT : **CORRIGENDUM TO THE UNNUMBERED MEMORANDUM NO. 233 S. 2018 ENTITLED "YES TO HEALTH, CHECK TO MAKALIDAD NA EDUKASYON DULOT NG LABING MAY NGITI" PROJECT VIS-À-VIS "OPLAN FLUORIDIZATION" PARA SA MGA MAG-AARAL NG CABUYAO"**

DATE : July 26, 2018

1. In reference to Unnumbered Memorandum No. 233 S. 2018, the launching of "Yes to Health, Check to Makalidad na Edukasyon dulot ng Labing may Ngiti" Project vis-a-vis "OPLAN FLUORIDIZATION" para sa mga Mag-aaral ng Cabuyao" will be rescheduled. For the specific date please wait for further announcement.

2. Attached is the list of the Technical Working Group for the said activity. Invitation Content is also enclosed.

3. All MAPEH/ School Health Coordinators of Elementary Schools are requested to be present during the launching and Fluoridization activities

4. Masterlists of the participants coming from Grade 1 of Cabuyao Central, Butong and Bigaa Elementary Schools and their respective parents or guardians will be provided on a different memo.

3. For further information, you may contact the following Division Dentists for Launching and Dental program concerns:

Dr. Ma. Teresita G. Carpio - +639453052209

Dr. Ruel U Capistrano - +639192593916

Dr. Angela Marie E. Mapola- +639204750313/ +639952785478



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4. Immediate and widest dissemination of this Memorandum is earnestly desired.

UM - 176, s. 2018
Sgedtgcarplo



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**Enclosure. Technical Working Group
Executive Committee**

DORIS DJ. ESTALLILLA, Ed.D.
OIC- Schools Division Superintendent

ELVIRA B. CATANGAY, Ed.D.
OIC- Assistant Schools Division Superintendent

EDNA F. HEMEDez, Ed.D.
Chief, Curriculum and Instruction Division

JOSE CHARLIE S. ALOQUIN, Ph.D.
OIC- Chief, School Governance and Operations Division

DIVISION DENTISTS
RUEL U. CAPISTRANO, DMD
MA. TERESITA G. CARPIO, DMD
ANGELA MARIE E. MAPOLA, DMD

Program Management Team/

| Committees | Chairpersons | Terms of Reference |
|---|---|--|
| Program Director | Doris DJ. Estallilla, Ed.D. | Supervises the planning and implementation of the Oral Health Care Program |
| Program Manager | Elvira B. Catangay, Ed.D. | Oversees the entire program, coordinates all efforts and focuses on actual activity to ensure that the program is implemented as planned |
| Program Coordinators | Edna F. Hemedes, Ed.D. Jose Charlie S. Aloquin, Ph.D. | Implement and oversee the entire aspects of the program in each school. Manages the activities for the day |
| Program Committee | Ma. Teresita G. Carpio, DMD Ruel U. Capistrano, DMD | Prepare and facilitate the orderly flow of the opening and closing programs as well as the entirety of the activity. |
| Program Facilitator | Angela Marie E. Mapola, DMD Gilbert Bagsic, RN | Prepare and facilitate the opening and closing of programs |
| Legal Adviser | Atty. Jerica Clara S. Machado | Attends to legal matters and ensures smooth flow of partnership thru MOA |
| Registration, Invitation and Certificate Committee | Registration : MAPEH/ School Health Coordinators of 19 Teachers of 19 Schools Consolidations, Invitation & Certificate: Regina Cantillan Laarni A. Bocalan Clarisse Joy Armada (SGOD Secretary) | Attend to the daily records of attendance, meal attendance; prepares certificates of participation, recognitions and appearances |
| Welfare Officers | Joy O. Andaya, RN Gilbert Bagsic, RN Romel Delingon, RN | Ensure that the provisions for health, wellness and security are taken cared of |



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|---|---|---|
| Documentation/ Communication* Committee | Key Schools ES Teachers School Nurses of each school Chem Jayder M. Cabungcal | Prepare the records (pictures, write - ups, documents, etc.) of what was transpired in the activity. |
| Monitoring and Evaluation Committee | ReyArr L. Cruz Marvin Vicente | Implements monitoring and evaluation activities and preparation of its report |
| Tarpaulin Lay out and Printing-in- charge Committee | Eufronio Rivera | Takes charge of the tarpaulin lay out and printing |
| Finance and Budget Officers | Nida E. Elago Nathalie Ulep | Oversee the efficient allocation of funds and timely release as well as documentation for liquidation; Manage the aspect of program budgeting |
| Logistic officer/ Ways and Means Committee | Annie Sullo Rodrigo Tenorio | Plan and secure logistics to support the activity |
| Supply Officers/ Food Refreshments Committee | Kamille Rose S. Mendoza Sheryl Bariring PSDS- Dr. Marites O. Isleta and Selected Teachers All School Nurses | Manage the aspect of program and budgeting of supplies, materials and equipment necessary for the facilitation of the activity |
| Transportation/ Motorcade Coordinators | Edwin B. Catangay Ronnie Z. Villanueva Jhunel Saguni, RN Mario Ramilo, Jr, RN | Take charge of transportation details from and to the venue; in charge of the parade route/ map. Prepare necessary documents and planning to facilitate and maintain security during the motorcade. |
| Physical Arrangement Committee/ Decoration Committee/ Provider of Balloons for the venue & motorcade | OIC/ School Head of Bigaa ES OIC/ School Head of Butong ES OIC/ School Head of Cabuyao Central ES | In-charge of the venue, sound system and decoration needs for the motorcade and stage |



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6:00 AM----- PARADE/ MOTORCADE

1. PATROL VEHICLE
- 2.
3. PICK UP FOR THE MASCOT & KIDS
4. THE REST OF THE PARTICIPATING VEHICLES (NUMBERED)

6:30 ----- CARAVAN, REGISTRATION, ASSEMBLY

1. DRUM & LYRE BAND
2. WITH ONGOING DENTAL ACTIVITIES

7:00 ----- AERIAL DRONE ASSEMBLY (TBA)

8:30 ----- OPENING CEREMONY

PHILIPPINE NATIONAL ANTHEM ----- KORO CABUYAO
PRAYER----- JOY O. ANDAYA, RN
CALABARZON MARCH ----- KORO CABUYAO
LAGUNA MARCH ----- CABUYAO CENTRAL SCHOOL SELECTED STUDENTS
CABUYAO MARCH ----- CABUYAO CENTRAL SCHOOL SELECTED STUDENTS

8:45 ----- WELCOME REMARKS ----- **ELVIRA B. CATANGAY, ED.D.**

OIC- ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

INTRODUCTION OF GUESTS & PARTICIPANTS (CHECKING OF ATTENDANCE)

9:00 ----- RATIONALE OF THE PROGRAM/ ORIENTATION OF ACTIVITIES

9:30 ----- STATEMENT OF PURPOSE ----- **DORIS DJ. ESTALILLA, ED.D.**

OIC- SCHOOL DIVISION SUPERINTENDENT

9:45 ----- MESSAGE FROM COLGATE

10:00 ----- MESSAGE FROM MAYOR ----- **HON. ATTY ROMMEL A. GEOLEA**

MAYOR, CITY OF CABUYAO

10:30 ----- CEREMONIAL TURN OVER OF THE PROGRAM MATERIAL

1. CPPI
2. MAYOR
3. SDS
4. REPRESENTATIVE SCHOOL LEARNERS
5. OTHER VIPS

10:45 ----- PUPPET/ MASCOT SHOW

SIMULTANEOUS TOOTH BRUSHING DRILL

FLOURIDE APPLICATION

11:45 ----- WORD OF THANKS ----- **JOSE CHARLIE S. ALOQUIN, PHD**

OIC-CHIEF, SCHOOL GOVERNANCE & OPERATION DIVISION

12:00 NN ----- CLOSING