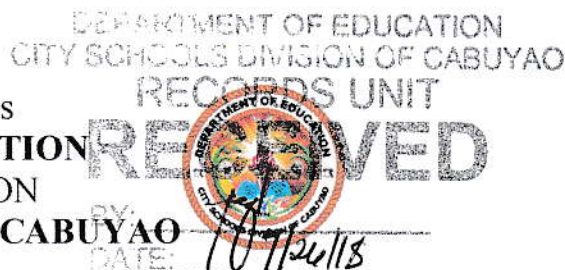




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO
City of Cabuyao



MEMORANDUM

TO : OIC – Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
OIC – Chief, School Governance and Operations Division
Public Schools District Supervisors
All Public Elementary, Secondary, and Senior High School Heads
Officers-in-Charge
All Others Concerned

FROM : *Doris D. Estavilla*
DORIS D. ESTAVILLA
Officer-In-Charge
Schools Division Superintendent

SUBJECT : **NO WORK AND NO CLASSES IN ALL PUBLIC SCHOOLS AND THE SCHOOLS DIVISION OFFICE PROPER AT THE CITY SCHOOLS DIVISION OF CABUYAO IN CELEBRATION OF THE 6TH CITYHOOD ANNIVERSARY OF THE CITY OF CABUYAO, LAGUNA**

DATE : July 26, 2018

This is to inform everyone that on August 4, 2018, the City of Cabuyao, Laguna will be celebrating its 6th Cityhood Anniversary. All school personnel and Division Office personnel are required to attend the Cityhood celebration on said date, which will fall on a Saturday.

In line with this, there will be **“NO WORK and NO CLASSES”** in all **public schools** under the City Schools Division of Cabuyao, as well as the **Schools Division Office Proper**, on **August 3, 2018 (Friday)**, the day preceding the Cityhood Celebration.

A skeletal force shall be maintained to attend to urgent transactions during said day. Those who will comprise the skeletal force shall be entitled to Compensatory Time Off.

It is reiterated that attendance on the August 4, 2018 Cityhood Celebration is mandated for all school personnel and SDO personnel.

Also, it is to be noted that this declaration of “No Work and No Classes” shall not affect the minimum class days required for School Year 2018-2019.

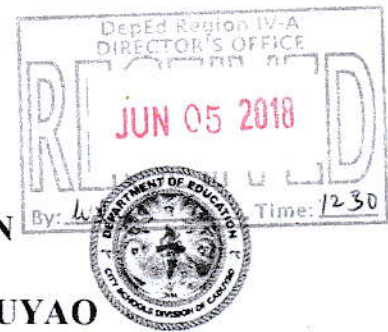
Private Schools shall have the discretion whether or not to make the same declaration of “No Work and No Classes” in their respective schools.

For your information.

UM No. 275, s. 2018



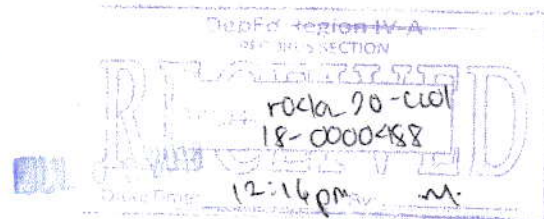
Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO
City of Cabuyao



02 July 2018

DIRECTOR DIOSDADO M. SAN ANTONIO

Director IV
Department of Education
Region IV-A (CALABARZON)



Dear Sir:

Greetings in the Name of Public Service!

The 6th Cityhood Anniversary of the City of Cabuyao, Laguna will be on 04 August 2018, which will fall on a Saturday.

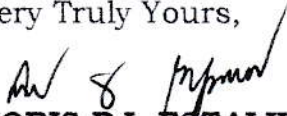
With this, the City Schools Division of Cabuyao is humbly seeking the permission of your good office to allow us to declare "No Work and No Classes" in all public schools and the Division Office on 03 August 2018, Friday, so that our students, teachers and other personnel will be given an opportunity to prepare, celebrate, and participate in the occasion with appropriate ceremonies.

The declaration of No Work and No Classes on the day preceding the Cityhood will encourage our students, teachers, and other personnel, to come and celebrate during the Cityhood ceremonies which will fall on a Saturday.

Attached herewith is RA 10163 converting the Municipality of Cabuyao in the Province of Laguna into a Component City to be known as the City of Cabuyao and Proclamation No. 267 series of 2017 issued by the President of the Philippines, to show that the 4th of August marks the Cityhood Anniversary of the City of Cabuyao, Laguna.

We are hoping for you positive response on this matter. Thank you very much.

Very Truly Yours,


DORIS DJ. ESTALILLA

OIC - Schools Division Superintendent

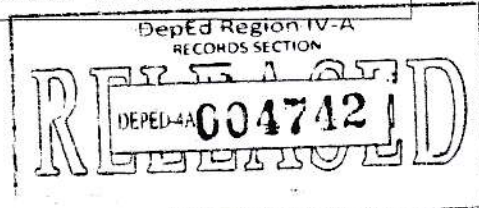


Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



DEPED-4A-01D-ISD01-18-42

1st Indorsement
July 4, 2018



Respectfully returned to Ms. **DORIS DJ. ESTALILLA**, Officer-In-Charge, Office of the Schools Division Superintendent, Division of Cabuyao City, interposing no objection to the herein request for permission to declare "No Work and No Classes" in all public schools under said SDO, as well as the Division Office Proper on August 3, 2018 (Friday) in relation to the Cityhood Anniversary of that Division on August 4, 2018, provided that the minimum class days are met per Implementing Guidelines on the School Calendar for School Year 2018-2019 of DepEd Order No. 25, s. 2018.


DIOSDADO M. SAN ANTONIO
Director IV

Incl.: As stated

08C/marichu



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