



**DIVISION MEMORANDUM**

DM 024 s. 2018

**DIVISION LEARNING LEADERS AND LEARNERS MID-YEAR INTERFACE  
AND TEAM BUILDING CUM SHS ENVIRONMENTAL IMMERSION**

TO: OIC- Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
OIC – Chief School Governance and Operation Division  
Education program Supervisors  
Public School District Supervisor  
Unit Heads, Officer-In-Charge  
All Elementary and Secondary School Heads  
All Faculty Presidents  
All Others Concerned

1. The City Schools Division of Cabuyao will be holding its **Division Learning Leaders And Learners Mid-Year Interface And Team Building Cum SHS Environmental Immersion** on June 20-24, 2018 in two different venues.

June 20, 2018	Gabaldon Hall, Cabuyao Central School
June 22-24, 2018	Odiongan, Romblon

2. This activity aims to:
  - a. Provide greater participation in school development through educational, ecological and environmental immersion among top management, school heads, learning leaders and other support program specialists.
  - b. Develop the spirit of togetherness, camaraderie and cooperation among learning leaders, school administrators and local chief executives and top management.
  - c. Share experiences in their activities to develop their potentials in implementing school-based management programs and projects vis-à-vis the strategic directions of Local government leading to entrepreneur City.
3. Participants to this activity are the Schools Division Superintendent, Asst. Schools Division Superintendent, Chiefs, School Governance and Operations Division and Curriculum and Implementation Division, Legal Officer, Education Program Supervisors, Public School District Supervisors, Unit Heads, School Heads, Officer-In-Charge, Faculty Presidents and other participants stated in Enclosure No. 1.



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4. There will be no registration fee to be collected. Fund for the purpose will be charged against Special Education Fund under the Continuous Improvement and Enhanced Culture of Research (ECR) subject to the usual accounting and auditing rules and procedures.
5. Immediate dissemination of this Memorandum to all concerned is earnestly desired

  
**DORIS D. ESTALILLA**

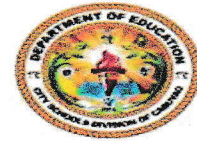
Officer-In-Charge  
Schools Division Superintendent

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*Enclosure No. 1A to Division Memorandum No. \_\_\_\_ s. 2018*

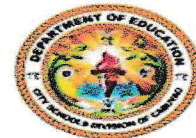
## **Participants**

*June 20, 2018 (Wednesday)*

Grade 11 Representatives	6
Grade 12 Representatives	6
Supreme Student Government (SSG) President JHS/SHS	9
Senior High School Coordinator	6
School Guidance Coordinator	9
Public School District Supervisors	10
Education Program Supervisors	8
Secondary School Principals/TIC's	9
PTA President	9
SDS, ASDS, Chiefs, SocMob	6
Partners	7
<b>TOTAL</b>	<b>85</b>

*Enclosure No. 1B (to be appended)*





Enclosure No. 2 to Division Memorandum No. \_\_\_\_ s. 2018

**EXECUTIVE COMMITTEE**

**DR. DORIS DJ ESTALILLA**  
OIC-Schools Division Superintendent

**DR. ELVIRA B. CATANGAY**  
OIC- asst. Schools Division Superintendent

**DR. EDNA F. HEMEDez**  
*Chief, CID*

**DR. JOSE CHARLIE S. ALOQUIN**  
OIC- Chief, SGOD

**ATTY. JERICA ANNE MACHADO**  
Legal Officer III

**NOEL G. SEQUITO**  
Administrative Officer V

**TECHNICAL COMMITTEE**

**Registration**

*Grace C. Endaya*  
*Allan G. Cantalejo*  
*Celenia A. Molinyawe*

**Program**

*Romeo G. Billones*  
*Mario Javier*  
*Philip G. Cruz*

**Documentation**

*Jonathan A. Marquez*  
*Dr. Racquel C. Austria*  
*Regina T. Babaran*

**Transportation/Accommodation**

*Kamille Rose S. Mendoza*  
*Nida E. Elago*  
*Anneslee A. Rinon*

**Games/ Awards and Prizes**

*Reynaldo A. Talavera*  
*Ma. Fe L. Cantillano*  
*Esmeralda C. Delfinado*  
*Joseito Matienzo*  
*Rodrigo Tenorio*

**On-Site Field Visits**

*Teodora G. Galang-SHS Coordinator*  
*Alberto P. Labigan- EPS Mathematics*  
*Ma. Leonora M. Natividad- EPS Science*  
*All Secondary Principals*



### TRAINING MATRIX

Cabuyao City Division's Learning Leaders and Learners Mid Year Interface and Team Building Cum Environmental Immersion		
Day 1	(June 20, 2018-Wednesday)	IN-CHARGE
7:00-8:00	Registration	
8:00-8:30	Opening Program	
	Philippine National Anthem Opening Prayer (VTR) CALABARZON March Cabuyao March Attendance Check Inspirational Message	VTR VTR VTR VTR  Dr. Doris DJ Estalilla <i>OIC-SDS</i>
8:30-9:00	Orientation of Activities	Dr. Elvira B. Catangay <i>OIC-ASDS</i> Teodora M. Galang <i>SHS Coordinator</i>
9:00-12:00	SHS Session Proper	
	A. PowerPoint Presentation on Senior High School Partners	SocMob Team PESO
	B. SHS Data and Enrolment and Tracks/Strands	Teodora M. Galang <i>SHS Coordinator</i>
	C. Focused-Group Discussion on SHS Tracks and Industry Alignment Cum review of Schools Offering	
LUNCH BREAK		
1:00-3:00	Activities on SHS Orientation, SHS, SSG/SPG Advisers and Learners	Dr. Edna F. Hemedez <i>CID Chief</i>
		Dr. Alberto P. Labigan <i>EPS</i>
		Jeremias Marana
(June 22, 2018-Friday) TRAVEL TIME		
Day 2 (June 23, 2018-Saturday)		
8:00-12:00	Senior High School Immersion	Philippine Science High School Romblon State University Odiongan, Romblon
1:00-4:00	Team Building Activities	Dr. Jose Charlie S. Aloquin <i>OIC SGOD Chief</i>





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City of Cabuyao, Laguna



	<b>Q and A</b>	<b>Romeo G. Billones</b>
	<b>You Got Talent</b>	
	<b>Beach VolleyBall</b>	
<b>Day 3</b>	<b>(June 24, 2018-Sunday)</b>	
<b>6:00- 10:00</b>	<b>Zumba Challenge</b>	
	<b>Water Challenges</b>	
<b>10:00- 11:30</b>	<b>Awarding</b>	