



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO
City of Cabuyao, Laguna


DEPARTMENT OF EDUCATION
CITY SCHOOLS DIVISION OF CABUYAO

RECORDS UNIT
RECEIVED

BY: 
DATE: 5/7/18

MEMORANDUM

To : OIC-Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Education Program Supervisors in English and Filipino
Public School District Supervisors
Public Elementary and Secondary School Heads
Elementary and Secondary School Teachers
All others concerned

From :  **DORIS D.J. ESTALILLA, Ed.D**
OIC- Schools Division Superintendent

Subject : **CONDUCT OF DISTRICT LEARNING ACTION CELL**

Date : May 7, 2018

This is to inform the field that there will be a conduct of simultaneous District Learning Action Cell on May 16-17, 2018 from 8:00am to 5:00pm. The purpose of DisLAC are as follows:

1. Orient all teachers on the conduct of Philippine Informal Reading Inventory Test based on the 2018 Revised Phil-IRI Manual.
2. Familiarize with the forms and materials in the conduct of Phil-IRI
3. Set schedule for Pre and Post- tests.
4. Nominate District Reading Coordinators in English and Filipino.

District Supervisors are advised to lead the conduct of DisLAC at their preferred venue. Teachers are required to bring the printed copy of the 2018 Revised Phil-IRI Manual uploaded at the Facebook Page of DepEd Cabuyao City. Documentation on the conduct of this activity shall be submitted by District a week after the orientation at Curriculum Implementation Division in 3 sets/copies.

Expenses relative to the conduct of DisLAC including materials in the Pre and Post-Tests shall be charged against school MOOE subject to usual accounting and auditing rules and regulations.

All teaching personnel will be given 2 days local service credits to offset future absences.

Immediate and widest dissemination of this memorandum is earnestly desired.

UM: 165
←