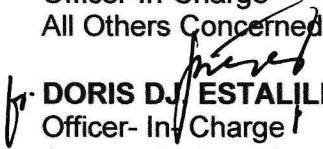




MEMORANDUM

TO: OIC- Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
OIC – Chief School Governance and Operation Division
Public School District Supervisor
All Elementary and Secondary School Heads
Officer-In-Charge
All Others Concerned

FROM:  **DORIS D. ESTALILLA, Ed.D.**
Officer- In Charge
Schools Division Superintendent

SUBJECT: **CLUSTERED DISTRICT MEETING IN PREPARATION FOR THE
OPENING OF CLASSES**

DATE: May 7, 2018

1. This office informs the field on the conduct of Clustered District Meeting in Preparation for the Opening of Classes from May 30, 2018 to June 1, 2018 as shown in the table below:

District	Date	Time	Venue
District I	May 30, 2018	8:30-11:00 (A.M.)	Pulo Elementary School
District II		1:30-4:00 (P.M.)	Banlic Elementary School
District III	May 31, 2018	8:30-11:00 (A.M.)	Cabuyao Central School
District IV		1:30-4:00 (P.M.)	Marinig South ES
District V Casile Senior High Parents	June 1, 2018	9:00-11:00 (A.M.)	Casile Elementary School
		1:30-4:00 (P.M.)	North Marinig ES

2. The participants to this activity are the teachers, school heads, Public School District Supervisor, Division personnel concerned and the parents of Senior High School students.
3. Participants are instructed to wear color coded polo/t-shirt school uniform.
4. Immediate dissemination of this Memorandum to all concerned is earnestly desired



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IV-A, CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO



Enclosure No. 1 to Division Memorandum No. ____ s. 2018

TOPICS TO BE DISCUSSED

Teachers Welfare <ul style="list-style-type: none">• Teaching Loads• Coordinatorship	Dr. Doris DJ Estalilla
Human Resource Concerns <ul style="list-style-type: none">• ERF, etc.	Jhoanna M. Manzanero
Anti-Bullying Act/Administrative Cases/ Legal Matters	Atty. Jerica Clara S. Machado
On Teachers Performance Appraisal	Dr. Elvira B. Catangay
Financial Issues and Concerns	Nathalie Joy U. Ulep
Senior High School Issues and Concerns	Dr. Edna F. Hemedez
	Teodora M. Galang
Other Matters: <ul style="list-style-type: none">❖ Uniform❖ Attendance❖ Shifting of classes, etc.	PSDS