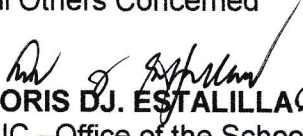




MEMORANDUM

TO : OIC – Assistant Schools Division Superintendent
OIC – Chief School Governance and Operations Division
Chief - Curriculum Implementation Division
Public Schools District Supervisors
Public Elementary and Secondary School Heads
SBM Coordinators
All Others Concerned

FROM : 
DORIS D.J. ESTALILLA
OIC –Office of the Schools Division Superintendent

SUBJECT : **VALIDATION OF SCHOOL - BASED MANAGEMENT (SBM) PRACTICES**

DATE : April 03, 2018

1. To further strengthen the School- Based Management (SBM) practices and reemphasize the centrality of the learners and the involvement of relevant community basic education service delivery, the Schools Division SBM Coordinating Team will embark on validating the SBM Practice of public elementary and secondary schools.
2. School Heads are advised to prepare the following:
 - a. necessary documents/ artifacts related to SBM;
 - b. five (5) minutes video presentation of their best practices relative to TEA Governance;
 - c. the enrolment data (SY 2014- 2015 to 2017-2018);
 - d. performance indicators (Completion Rate, Drop-out Rate, Promotion Rate, Repetition Rate and Cohort Survival Rate from SY 2014- 2015 to 2017-2018; and
 - e. NAT MPS from SY 2014- 2015 to 2016-2017.
3. Enclosed are the schedule of SBM practice validation and SBM validation forms.
4. Expenses relative to this activity shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is highly desired.

UM No. 138, s.2018

Schedule of SBM Validation

A. DOD Validation (40%)

School	Date
1. Mamatid ES	April 23, 2018
2. Mamatid SHS	
3. Banlic ES	
4. San Isidro ES	
5. Pulo SHS	
6. Butong ES	April 24, 2018
7. Bigaa ES	
8. Bigaa INHS	
9. Sala ES	
10. Niugan ES	April 25, 2018
11. Marinig NHS	
12. North Marinig ES	
13. Marinig SES	
14. Gulod ES	
15. Gulod NHS	April 26, 2018
16. Casile ES	
17. Casile INHS	
18. Guinting ES	
19. Diezmo ES	
20. Pittland ES	April 27, 2018
21. Southville 1 ES	
22. Southville 1 INHS	
23. Baclaran ES	

Monitoring Officials:

Dr. Jose Charlie S. Aloquin, PhD	
Leadership and Governance	Curriculum and Learning
Romeo Billiones	Irene P. Pantonia
Dr. Marites O. Isleta	Belen Gimutao
Dr. Reynaldo A. Talavera	Dr. Racquel C. Austria
Management of Resources	Accountability and Continuous Improvement
Reyarr L. Cruz	Marvin R. Vicente
Allan D. Cantallejo	Jennette F. Haro
Lourdes A. Terrones	Tomas B. Dorado



B. Performance Improvement

School Performance Indicators for Elementary Schools

Name of School: _____

Access		EFFICIENCY										QUALITY			
Enrolment		Dropout Rate (DR)			Completion Rate (CR)			Cohort Survival Rate			Grade 3 LAPG MPS		Grade 6 NAT MPS		
School Year	No. of Pupils/Students	School Year	No. of Pupils/Students	Percent of Decrease	School Year	No. of Pupils/Students	Percent of Increase	School Year	No. of Pupils/Students	Percent of Increase	School Year	Percent of Increase	School Year	Percent	Percent of Increase
S.Y. 2014-2015		S.Y. 2014-2015			S.Y. 2014-2015			S.Y. 2014-2015			S.Y. 2014-2015		S.Y. 2014-2015		
S.Y. 2015-2016		S.Y. 2015-2016			S.Y. 2015-2016			S.Y. 2015-2016			S.Y. 2014-2015		S.Y. 2014-2015		
S.Y. 2016-2017		S.Y. 2016-2017			S.Y. 2016-2017			S.Y. 2016-2017			S.Y. 2015-2016		S.Y. 2015-2016		
S.Y. 2017-2018		S.Y. 2017-2018			S.Y. 2017-2018			S.Y. 2017-2018			S.Y. 2016-2017		S.Y. 2016-2017		
Average of Increase		Average of Increase			Average of Increase			Average of Increase			Average of Increase		Average of Increase		

School Performance Indicators for Secondary Schools

Name of School: _____

Access		EFFICIENCY										QUALITY			
Enrolment		Dropout Rate (DR)			Completion Rate (CR)			Cohort Survival Rate			Grade 10 NAT MPS				
School Year	No. of Pupils/Students	School Year	No. of Pupils/Students	Percent of Decrease	School Year	No. of Pupils/Students	Percent of Increase	School Year	No. of Pupils/Students	Percent of Increase	School Year	Percent	Percent of Increase		
S.Y. 2014-2015		S.Y. 2014-2015			S.Y. 2014-2015			S.Y. 2014-2015			S.Y. 2014-2015		S.Y. 2014-2015		
S.Y. 2015-2016		S.Y. 2015-2016			S.Y. 2015-2016			S.Y. 2015-2016			S.Y. 2014-2015		S.Y. 2014-2015		
S.Y. 2016-2017		S.Y. 2016-2017			S.Y. 2016-2017			S.Y. 2016-2017			S.Y. 2015-2016		S.Y. 2015-2016		
S.Y. 2017-2018		S.Y. 2017-2018			S.Y. 2017-2018			S.Y. 2017-2018			S.Y. 2016-2017		S.Y. 2016-2017		
Average of Increase		Average of Increase			Average of Increase			Average of Increase			Average of Increase		Average of Increase		