

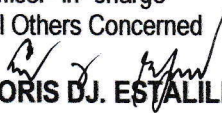


Republic of the Philippines
Department of Education
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO



MEMORANDUM

TO: OIC – Assistant Schools Division Superintendent
Chief Curriculum Implementation Division
OIC- Chief School Governance and Operations Division
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Officer- in- charge
All Others Concerned

FROM: 
DORIS D.J. ESTALILLA, Ph.D.
Officer- In- Charge
Schools Division Superintendent

SUBJECT: **SUBMISSION OF THE SY 2017-2018 INDIVIDUAL PERFORMANCE COMMITMENT REVIEW FORM (IPCRF) OF ALL TEACHING PERSONNEL AND SCHOOL-BASED NON-TEACHING PERSONNEL**

DATE: April 13, 2018

1. Pursuant to DepEd Order No.2 s. 2015 on the Implementation of the **Results Based Performance Management System (RPMS)** which aims to provide comprehensive guidelines for the adoption of the **Civil Service Commission's (CSC) Strategic Performance Management System (SPMS)**, this office shall collect duly accomplished IPCRF of the school heads for SY 2017-2018.
2. In this regard, all school heads/ officer-in-charge are directed to submit a summary of all the teachers IPCRF Rating in three (3) copies including the Part IV on Development Plans for every school.

As per D.O. No. 2 s.,2015

School Level Ratee	Rater	Approving Authority
1. Head/Master Teacher	Principal	Assistant Superintendent (Large and Very Large Division)
2. Teacher	Head Teacher/Master Teacher	Principal
3. Non-Teaching Staff	Principal	Administrative Officer V



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3. The folder containing the accomplished IPCRF and summary of all the teacher's IPCRF shall be forwarded to the **Human Resource Section** of this division on or before April 27, 2018 through the **Records Section**, whereas **Development plans of every school** shall be forwarded to the **Human Resource Development Section (SGOD)**.
4. Immediate dissemination of and strict compliance of this Memorandum is directed

UM: 144, Series 2018

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