

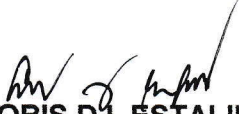


Republic of the Philippines  
Department of Education  
Region IV-A CALABARZON  
**CITY SCHOOLS DIVISION OF CABUYAO**



**MEMORANDUM**

TO : OIC - Assistant Schools Division Superintendent  
OIC – Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
All Schools DRRM Coordinators  
All others concerned

FROM :   
**DORIS D.J. ESTALILLA**  
OIC - Schools Division Superintendent

SUBJECT : **MEMORANDUM OF AGREEMENT (MOA) SIGNING BETWEEN  
THE CITY SCHOOLS DIVISION OF CABUYAO AND CITY  
DISASTER RISK REDUCTION MANAGEMENT OFFICE**

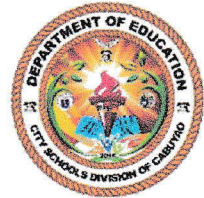
DATE : April 11, 2018

1. The City Schools Division of Cabuyao, as part of its continuous linkage with the Local Government in terms of Disaster Risk Reduction Management (DRRM), would be embarking on a Memorandum of Agreement (MOA) signing with the City Disaster Risk Reduction Management Office (CDRRMO) on April 23, 2018 (Monday), 9:00 AM-10:00 AM at the Gabaldon Hall, Central Elementary School, Brgy. Dos, City of Cabuyao, Laguna.
2. This activity aims to officially launch the established MOA which would provide a common language between this office and the Local Government, thru CDRRMO, in terms of DRRM.
3. Key participants shall be the Schools Division Superintendent, the City Mayor, the City Chairman of the Committee on Disaster Preparedness and the CDRRMO Designate Officer; special appearances are requested of the Division Chiefs, Division Admin and Legal Offices, and the division and schools' DRRM coordinators.
4. Expenses relative to the conduct of this activity shall be charged against canteen/ local funds subject to the usual accounting and auditing procedures.
5. Please see Enclosure No. 1 for the activity Program.
6. Dissemination of this memorandum is desired.

UM - 146, s. 2018  
sgod/drrm/jdf



Republic of the Philippines  
Department of Education  
Region IV-A CALABARZON  
**CITY SCHOOLS DIVISION OF CABUYAO**



Enclosure no. 1 to UM - \_\_\_\_\_, s. 2018

**MEMORANDUM OF AGREEMENT (MOA) SIGNING BETWEEN THE CITY SCHOOLS  
DIVISION OF CABUYAO AND CITY DISASTER RISK REDUCTION MANAGEMENT  
OFFICE**

April 23, 2018 (Monday), 9:00 AM – 10:00 AM

Gabaldon Building, Central Elementary School, Brgy. Dos, City of Cabuyao, Laguna

**PROGRAM**

**A. OPENING PROGRAM**

PHILIPPINE NATIONAL ANTHEM

CABUYAO HYMN

CALABARZON MARCH

OPENING PRAYER

WELCOME REMARKS

**Dr. Elvira B. Catangay**

OIC-ASDS

MESSAGES

**Dr. Doris DJ. Estalilla**

OIC-SDS

**Hon. Amelito G. Alimagno**

City Councilor

Chairman, Committee on Disaster

Preparedness

**Hon. Atty. Rommel A. Gecolea**

City Mayor

**B. SIGNING OF MOA**

PHOTO OPPORTUNITY

CLOSING REMARKS

**Mr. Rudy C. Derez, Jr.**

CRRMO Designate Officer

**John April K. Terreneal / Jomar D. Flores**

Masters of Ceremonies