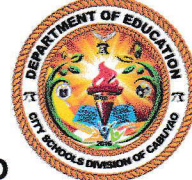





Republic of the Philippines
Department of Education
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO



MEMORANDUM

TO : OIC – Assistant Schools Division Superintendent
Chief, Curriculum Implementation
OIC – Chief, School Governance and Operations Division
All Elementary and Secondary Officers-In-Charge and School Heads
All Others Concerned

FROM : 
DORIS DJ. ESTALILLA
Officer-In-Charge
Schools Division Superintendent

SUBJECT : **ADDENDUM TO DIVISION ORIENTATION ON
INTERNATIONAL ORGANIZATION FOR STANDARDIZATION (ISO)
CUM LEARNING WORKSHOP ON GENDER AND DEVELOPMENT
(GAD) ON OFFICE TRANSACTIONS**

DATE : April 26, 2018

This is to advise that there will be a conduct of **Division Orientation on International Organization for Standardization (ISO) cum Learning – Workshop on Gender and Development (GAD) on May 2-4, 2018** at Ace Hotel & Suites, Pasig City. Hence, there shall be **NO OFFICE TRANSACTIONS**. However, **MR. FELIPE CEÑIDO**, staff of Records Section and Mr. Marc Eles V. Capural, ICT Coordinator – Cabuyao Central Elementary School will remain in the Office and they may receive reports and other documents.

For further information please contact: Dr. Noel G. Sequito-Division Administrative Officer V, (0908)338-7924 and Aubrey Anne A. Tablan - Division Administrative Aide VI, (0908)915-6736.

Immediate and wide dissemination of this Memorandum is desired.

UM - 156, s. 2018