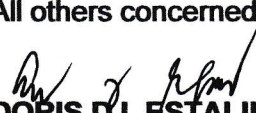




MEMORANDUM

TO : OIC-Assistant Schools Division Superintendent
 Chiefs- School Governance and Operations Division (SGOD) and
 Curriculum Implementation Division (CID)
 Education Program Supervisors
 Public School District Supervisors
 Elementary, Secondary and Senior High School Heads
 Officers-In-Charge
 All others concerned

FROM : 
DORIS D.J. ESTALILLA
 OIC – Office of the Schools Division Superintendent

SUBJECT: **RECONSTITUTING DIVISION GRIEVANCE COMMITTEE**

DATE : February 7, 2018

1. In line with the DepEd Order No. 35 s.2004, Revising the Grievance Machinery of the Department of Education (DepEd) pursuant to Revised Policies on the Settlement of grievance in the Public sector contained in the CSC Resolution no. 010113, dated January 10, 2001 and implemented through CSC Memorandum Circular no. 2 s.2001, this Division hereby announces the reconstitution of the following Grievance Machinery as follows:

DIVISION GRIEVANCE COMMITTEE	
Chair	ASDS Dr. Elvira B. Catangay
Co-chairs	Dr. Jose Charlie S. Aloquin Dr. Edna F. Hemedez
Member	President (Teacher/SH) District supervisor/ District-in-charge/ Head of Unit (where the grievance originated)

2. Accordingly, all concerned shall establish their respective grievance machinery within their offices in accordance with the revised set of rules and procedures as provided in the CSC resolution no. 010113, dated January 10, 2001.
3. The administrative Unit and the Personnel Section shall extend secretariat services to the committee.
4. The committee shall conduct a continuing information dissemination drive on the Grievance Machinery in districts and schools within the division.
5. Immediate and wide dissemination of this Memorandum is highly enjoined.

UM 068 s. 2018

@asds/ebc/2/2018