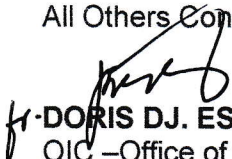




## MEMORANDUM

TO : OIC – Assistant Schools Division Superintendent  
OIC – Chief School Governance and Operations Division  
Chief - Curriculum Implementation Division  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
SBM Coordinators  
All Others Concerned

FROM :  **DORIS DJ. ESTALILLA**  
OIC –Office of the Schools Division Superintendent

SUBJECT : **DIVISION FIELD TECHNICAL ASSISTANCE ON SCHOOL  
BASED MANAGEMENT (SBM) AND MONITORING OF  
PROGRAMS AND PROJECTS**

DATE : February 06, 2018

1. Relative to Division Memorandum No. 053s. 2018, re: “Random Monitoring and Validation of School Governing Councils”, this office through the SGOD – School Management, Monitoring and Evaluation (SMME) will facilitate a one-day Field Technical Assistance on February 09, 2018 to the following schools:

School	Monitoring Officials
Cabuyao Central Elementary School	JOSE CHARLIE S. ALOQUIN, PhD- OIC- Chief SGOD
Pulo National High School	REYNALDO A. TALAVERA - PSDS MARITES O. ISLETA - PSDS
Pulo Elementary School	JENNETTE F. HARO - PSDS MICHAEL O. PANTALEON - SEPS- HRTD
Banay-Banay Elementary School	REYARR L. CRUZ – SEPS - SMME MARVIN R. VICENTE – EPS II - SMME

2. This activity aims to:
  - monitor the status of implementation of DepEd programs and projects;
  - assess the status of school performance on SBM;
  - validate the key performance indicator data for SBM; and
  - coach SBM focal person.
3. School Heads are advised to prepare the necessary documents/ artifacts related to SBM.
4. Immediate dissemination of this Memorandum is highly desired.