

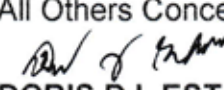


Republic of the Philippines
Department of Education
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO



MEMORANDUM

TO : OIC-Assistant Schools Division Superintendent
Chief Curriculum Implementation Division
OIC-Chief School Governance and Operations Division
Education Program Supervisors
Office of the Public Schools District Supervisors
Public Elementary, Secondary and Senior High School Heads
All Others Concerned

FROM : 
DORIS DJ. ESTALILLA
OIC - Schools Division Superintendent

SUBJECT : **DISSEMINATION OF EXECUTIVE ORDER NO.2**
(Operationalizing the Executive Branch, the People's Constitutional Right to Information and the State Policies of the Full Public Disclosure and Transparency in the Public Service and Providing Guidelines Therefor)

DATE : February 22, 2018

1 Pursuant to DepEd Memorandum 119, s. 2016, this office disseminates a copy of Executive Order No. 2 dated July 23, 2016 entitled "**Operationalizing in the Executive Branch the People's Constitutional Right to Information and the State Policies of full Public Disclosure and Transparency in the Public Service and Providing Guidelines Therefor**".

2 Attention is invited to the provision in Section 8 of the said Executive order, to wit:

Section B. People's Freedom of Information (FOI) Manual. For the effective implementation of this Order, every government office is directed to prepare within one hundred twenty (120) calendar days from the effectivity of this Order, its own People's FOI Manual, which shall include, among other, the following information:

(a) The location and contact information of the head, regional, provincial, and field offices, and other established places where the public can submit request to obtain information;