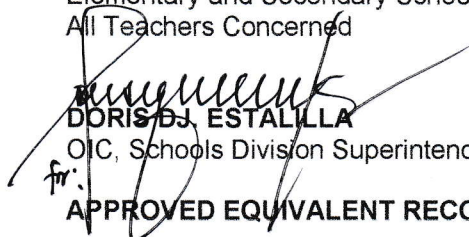


MEMORANDUM

TO : Principal-In-Charge
Elementary and Secondary School Heads
All Teachers Concerned

FROM : 
DORIS D.J. ESTALILLA
OIC, Schools Division Superintendent

SUBJECT : **APPROVED EQUIVALENT RECORD FORM**

DATE : February 20, 2018

Please be informed that the Equivalent Record Form (ERF) of the school personnel listed hereunder have already been approved by the Regional Office:

1. Haydee L. Lantacon
2. Tito A. Maralli
3. Tolentino L. Ceñido
4. Girlie S. Gervacio
5. Belinda A. Velasquez
6. Regine Claire S. Tarcilo
7. Jaypee R. Montiano
8. Jenny A. Condez
9. Erecka B. Sadia
10. Ana Luz A. Magpusao
11. Imelda B. Cabotaje
12. Marilou C. Garcia
13. Mildred A. Amoranto
14. Kim Roldan C. Andaya
15. Marites O. Cadag
16. Gina G. Vicente
17. Leo Brian H. Maranan
18. Emily G. Estacio

In view of this, teachers concerned are advised to submit the requirements to the Personnel Unit for Plantilla Allocation List (PAL) before or on March 7, 2018, to wit;

1. Original Copy of Approved Equivalent Record Form (ERF)
2. Updated Service Record

Please be guided accordingly.