

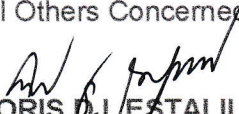


Republic of the Philippines
Department of Education
Region IV-A CALABARZON
City Schools Division of Cabuyao
City of Cabuyao, Laguna



MEMORANDUM

TO : OIC – Assistant Schools Division Superintendent
OIC – Chief, School Governance and Operations Division
All Public and Private School Heads/Administrators
School Officers-In-Charge
All Others Concerned

FROM : 
DORIS D.J. ESTALILLA
OIC - Schools Division Superintendent

SUBJECT : PROLIFERATING ELECTRONIC SCHOOL FORMS

DATE : January 29, 2018

Relative to the advisory we received on Illegal Selling of School Forms, everyone in the field is cautioned against individuals or groups who sell or attempt to sell electronic or print copies of these new forms as well as the first set of modified school forms released through DepEd Order No. 4 s. 2014.

Teachers/School Heads may directly report such incidents to the Office of the Director, Planning Service at ps.od@deped.gov.ph with telephone no. (02)687-2744 and copy furnish SDO Cabuyao at esperanza.maminta@deped.gov.ph with telephone no. (049)545-0795.

In relation to the requesting, processing, preparation and releasing of the learner's school records, the transaction/s should be done and linked through the LIS per DepEd Order No. 54 s. 2016.

For immediate and wide dissemination.

UM 038 s. 2018